



Saskatchewan Personal Property Registry (SPPR)

Information Services Corporation

Financing Change Statement DISCHARGE

Complete this form to totally discharge the registration from the registry. For information visit www.publications.saskatchewan.ca. If you require assistance, contact ISC at 1-866-275-4721 or ASK@isc.ca.

CLIENT INFORMATION section with fields for Client Reference #, Account Number, and Password.

REGISTRANT INFORMATION section with fields for Party ID #, Business Name, Last Name, First Name, Second Name, Third Name, Generation, Estate, Date of Birth, Address Lines, City, Province/State, Country, and PC/Zip.

OUTPUT SELECTION section with a note about mailing results and checkboxes for Mail, Email Address, Fax #, and CD mailing address.

REGISTRATION INFORMATION section with fields for Registration # and Registration Identification Number (RIN).

TRANSACTION DESCRIPTION	<i>Details of agreement should be placed in general property section Pg 4. Use as header line only. Maximum 250 characters.</i>
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REASON CODE	Reason Code - select only if applicable: <input type="checkbox"/> Correction to an error made by Registry Staff <input type="checkbox"/> Court Order <input type="checkbox"/> Compulsory Discharge in accordance with Section 50 of PPSA <input type="checkbox"/> Registrar Correction – only applicable to Registrar of SPPR <input type="checkbox"/> Compulsory Discharge in accordance with section 28 of The Enforcement of Money Judgment Act
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COURT ORDER INFORMATION	Applicable to Court Orders Only: Both are mandatory: Court Order Date (dd-mmm-yyyy) _____ Court Order # _____ Optional: Court Order Amount _____ Court Order Judicial Centre (max. 100 characters)
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AUTHORIZATION	Name of Business, if applicable: _____ Printed Name: _____ Signature of Printed Name: _____ Phone #: _____
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OFFICE USE ONLY	<input type="checkbox"/> CSC Regina <input type="checkbox"/> CSC Saskatoon Initials: _____ Date Submitted: _____
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PAYMENT METHOD	ISC offers the following methods of payment: On Account – indicate the Account Number and Financial Account Password on page 1. Cheque or Money Order - payable to Information Services Corporation. Credit Card - in person, by telephone or ISC's online account payment process, visit www.ISC.ca Instructions to utilize credit card payment: <ul style="list-style-type: none">Option 1 – Request SPPR support to contact you when document is received for processing. Select box for call back for credit card details. Total Discharge are free, exception Court Orders and Compulsory Discharge.Option 2 – Contact our Customer Support Team 1-866-275-4721 indicating you require an account to submit a SPPR document making the credit card payment over the telephone. REMEMBER to write the 9 digit account number on page 1 in the Client Information section. For additional information review the instruction sheets. PPR Fee Schedule can be found at ISC Sign-in page at the tab Fees > Personal Property.
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Submit to the Saskatchewan Personal Property Registry at:

Email: sppr@isc.ca

Fax: (306) 205-7866

Mail: SPPR, 1301 - 1st Avenue, Regina, SK S4R 8H2

By Appointment in Regina or Saskatoon:

Book appointment online at www.isc.ca

OR

Call 1-866-275-4721 to book an appointment