



Saskatchewan Personal Property Registry  
(SPPR)



Financing Statement  
Commercial Lien

Complete this form to register a Commercial Lien in accordance with The Commercial Liens Act. For information visit [www.publications.saskatchewan.ca](http://www.publications.saskatchewan.ca)

**Commercial Lien** – is an interest in goods held by a person who either provides labour, services or materials to repair/improve goods, store goods or transport goods. For example, a person takes a car to a mechanic for repairs, but does not pay the mechanic’s bill. The mechanic has a Commercial Lien on the car by virtue of having performed repairs on it (formally known as Garage Keepers’ Lien).

**Submit completed form to the Saskatchewan Personal Property Registry at:**

**Email:** [sppr@isc.ca](mailto:sppr@isc.ca)

**Fax:** (306) 205-7866

**Mail:** SPPR, 1301 - 1st Avenue, Regina, SK S4R 8H2

**By Appointment in Regina or Saskatoon:**

Book appointment online at [www.isc.ca](http://www.isc.ca)

**OR**

Call 1-866-275-4721 to book an appointment

<b>CLIENT INFORMATION</b>	Client Reference # _____  Account Number _____ Password _____ (min 3-max 16 characters)
<b>REGISTRANT INFORMATION</b>	<p><b>Select one option only:</b></p> Party ID # _____ - ____ DO NOT provide name & address if Party ID # entered <b>OR</b> Business Name _____ <b>OR</b> Last Name _____ First Name _____ Second Name _____ Third Name _____ Generation _____ Estate <input type="checkbox"/> Date of Birth (dd-mmm-yyyy) _____ ----- Address Line (max 100 char) _____ Address Line (max 100 char) _____ City _____ Province/State _____ Country _____ PC/Zip _____ Email _____
<b>OUTPUT SELECTION</b>	<p><b>Note: If no output is selected, SPPR will mail results to Registrant address. Appropriate fee will apply.</b>  <b>Fee schedule is posted at <a href="http://www.isc.ca">www.isc.ca</a></b></p> Attention: _____ (mandatory) Phone # _____ (mandatory)  <input type="checkbox"/> Mail - mailing address from Registrant Information will be used <input type="checkbox"/> Fax # _____ <input type="checkbox"/> Email Address _____ <input type="checkbox"/> CD - mailing address from Registrant Information will be used.

<b>REGISTRATION TYPE &amp; LIFE</b>	Registration Type: <b>Commercial Lien</b>	Registration Life – (select one option only) Years ____ Months ____ Days ____ <b>or</b> Expiry Date _____ (dd-mmm-yyyy) <b>or</b> Infinity <input type="checkbox"/> (Fee is \$500)
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<b>TRANSACTION DESCRIPTION</b>	<i>Details of agreement should be placed in general property section Pg 4. Use as header line only. Maximum 250 characters.</i>
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<b>LINKED TYPE</b>	<input type="checkbox"/> None <input type="checkbox"/> Subsection 35(7) of The PPSA, 1993 <input type="checkbox"/> Act Change
	Linked Registration # _____ (mandatory if item other than “None” is selected)

<b>COURT ORDER INFORMATION</b>	<b>Applicable to Court Orders Only:</b> <b>Both are mandatory:</b> Court Order Date (dd-mmm-yyyy) _____
	Court Order # _____
	<b>Optional:</b> Court Order Amount _____
	Court Order Judicial Centre ( max. 100 characters)

<b>SECURED PARTY</b>	<b>Select one option only:</b> (If additional Secured Parties required complete appropriate schedule)
	Same as Registrant <input type="checkbox"/>
	OR
	Party ID # _____ - ____ DO NOT provide name & address or Party ID # if same as registrant indicated.
	OR
	Business Name _____
	OR
	Last Name _____ First Name _____
	Second Name _____ Third Name _____
	Generation _____ Estate <input type="checkbox"/> Date of Birth (dd-mmm-yyyy) _____
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Address Line (max 100 char)	
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Address Line (max 100 char)	
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City _____ Province/State _____ Country _____ PC/Zip _____	
Email _____	

**DEBTOR PARTY**

**1st Debtor Party:** (If additional Debtor Parties required complete appropriate schedule)

Select one option only:

Party ID # \_\_\_\_\_ - \_\_\_\_ DO NOT provide name & address if Party ID # entered

OR

Business Name \_\_\_\_\_

OR

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Second Name \_\_\_\_\_ Third Name \_\_\_\_\_

Generation \_\_\_\_\_ Estate  Date of Birth (dd-mmm-yyyy) \_\_\_\_\_

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Address Line (max 100 char)

Address Line (max 100 char)

City \_\_\_\_\_ Province/State \_\_\_\_\_ Country \_\_\_\_\_ PC/Zip \_\_\_\_\_

**2nd Debtor Party:** (If additional Debtor Parties required complete appropriate schedule)

Select one option only:

Party ID # \_\_\_\_\_ - \_\_\_\_ DO NOT provide name & address if Party ID # entered

OR

Business Name \_\_\_\_\_

OR

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Second Name \_\_\_\_\_ Third Name \_\_\_\_\_

Generation \_\_\_\_\_ Estate  Date of Birth (dd-mmm-yyyy) \_\_\_\_\_

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Address Line (max 100 char)

Address Line (max 100 char)

City \_\_\_\_\_ Province/State \_\_\_\_\_ Country \_\_\_\_\_ PC/Zip \_\_\_\_\_

**SERIAL PROPERTY INFORMATION**

If additional Serial Property required complete appropriate schedule.

**Serial Type Codes**

**MV** - Motor Vehicle                      **OM** - Outboard Motor                      **BT** - Boat                      **AS** - Aircraft Serial #  
**AC** - Aircraft DOT                      **MH** - Mobile Home                      **TR** - Trailer

Double check your serial number. MV serial numbers will be validated as to structure. *If a MV serial number does not pass this validation, this form will be returned to the submitter. If serial number is correct, despite failing validation, select Override to proceed.*

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**1st Serial Property** ('M' Mandatory; 'O' Optional)

Serial Type M Serial # \_\_\_\_\_ MANDATORY                      Override  Year    (yyyy) Colour   

Make/Desc. \_\_\_\_\_ MANDATORY                      Model \_\_\_\_\_ OPTIONAL

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**2nd Serial Property**

Serial Type M Serial # \_\_\_\_\_ MANDATORY                      Override  Year    (yyyy) Colour   

Make/Desc. \_\_\_\_\_ MANDATORY                      Model \_\_\_\_\_ OPTIONAL

**GENERAL  
PROPERTY**

If additional general property is claimed enter below or use appropriate schedule. (max 500 characters)

**RIN #**

Select one option only: If nothing is selected the default will be "None".

- System Generated     Client Selected RIN \_\_\_\_\_ (max. 20 characters-no spaces)  
 None

**AUTHORIZATION**

Name of Business, if applicable: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature of Printed Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

**OFFICE USE  
ONLY**

- CSC Regina  
 CSC Saskatoon

Initials: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

**PAYMENT METHOD****ISC offers the following methods of payment:**

On Account – indicate the Account Number and Financial Account Password on page 1.

Cheque or Money Order - payable to Information Services Corporation.

Credit Card - in person, by telephone or ISC's online account payment process, visit [www.ISC.ca](http://www.ISC.ca)

**Instructions to utilize credit card payment:**

- Option 1 – Request SPPR support to contact you when document is received for processing. Select box for call back for credit card details.
- Option 2 – Contact our Customer Support Team 1-866-275-4721 indicating you require an account to submit a SPPR document making the credit card payment over the telephone. **REMEMBER** to write the 9 digit account number on page 1 in the Client Information section. For additional information review the instruction sheets.

**PPR Fee Schedule can be found at ISC Sign-in page at the tab Fees > Personal Property.**

For general registry inquiries, contact ISC at 1-866-275-4721 or [ASK@isc.ca](mailto:ASK@isc.ca).